



# Saint Francis School

16, Mnajjar Street, B'Kara BKR 2163

Tel No. 21442205

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October 18, 2011

Dear Parents & Children,

A big welcome to all students and teachers especially new-comers. This year, we have four new members of staff who are Ms Emily Galea, Ms. Charmaine Frendo, Ms Diane Zammit and Ms Lisa Losco. The first three are teachers and Ms Lisa Losco will be taking the duties of an LSA in Year 3.

We thank the Good Lord for all He has done for us during this summer and pray that during this scholastic year, we will be guided by His Loving Hand. We should always encourage our children to be happy and joyful.

**S.D.P. - School Development Plan.** The school has formulated its plan for the coming 2 years. We aim to work on the following action plans:

1. Enhancing and improving the standard of teaching & learning especially in spoken Maltese and English through I.C.T.
2. Continuation of our new Sports Complex when and if funds are available.
3. Changing the format of school reports.
4. Establish and sustain links with local & foreign schools especially through the Ekoskola programme.
5. Improve discipline and behavior.

**Year 1 Students (Reminder)** It would help teachers and the school administration if Year 1 students have a label attached to their uniform indicating their name and surname and bus driver. Only the name and surname of the child should be written on the given label if the student will be going with parents / relatives.

**Name Tag for all other students** It has been decided that it would facilitate dismissal time if **ALL** students wear a label with their name and transport details written clearly. So please, fill in the form attached and make sure that your child wears it every day.

**Admission Time** As from Monday 3<sup>rd</sup> October, school will start at 7.45 a.m. so children have to be at school by 7.35 a.m. We will daily take note of the children who arrive late, and those who repeatedly do so, will be made to miss their first lesson. Also, please note that in the morning **ALL students** are to enter from Brared Street only. The Convent door at Mnajjar Street will be closed at that time.

**Dismissal Time** We would like to remind you that Brared Street will be closed for traffic between 1.15 p.m. and 1.30 p.m. **Only van drivers will be allowed to pass.** Those parents who come for their children with their own transport are to come for the children between 1.30p.m. and 1.45p.m. Please attach your child's name (**printed in large letters**) to the windscreen on the passenger side.

**School Uniform** We have noticed that children are not wearing their proper uniform. Brown shoes and beige socks with the regular uniform and white socks and completely white gym shoes for P.E.

**These are the timetables for Music, Computer/ Library and P.E. lessons.**

	<b>Music</b>	<b>Computer / Library</b>	<b>P.E.</b>
Year 1	Wednesday	Tuesday	Monday & Friday
Year 2	Tuesday	Thursday	Monday & Wednesday
Year 3	Tuesday	Monday	Wednesday & Friday
Year 4	Monday	Wednesday	Tuesday & Thursday
Year 5	Monday	Friday	Tuesday & Thursday
Year 6.1	Tuesday	Tuesday	Wednesday & Thursday
Year 6.2	Friday	Wednesday	Tuesday & Friday
Year 6.3	Tuesday	Thursday	Tuesday & Friday

**Computer / Library / Language Lab. lessons** for all classes will also be starting next Monday 3<sup>rd</sup> October. Please note that all newcomers need to buy a pair of headphones from the school. They cost €5. Please place the money in a sealed labeled envelope addressed to Ms Veronique Degabriele Ferrante (Music / Computer Teacher).

**For this week only P.E. lessons** will be on the day as advised by the P.E. teacher. Above is the Time-table for the rest of the scholastic year. **Students are to come in their full P.E. uniform on the days when they have their P.E. lessons.** The P.E. teacher would like to advise you parents, not to send your children with long earrings and jewellery as these are not safe during the P.E. lessons. Please note that only completely **WHITE** gym shoes are acceptable.

**Parents' Meetings** We will be having Parents' Meetings during the first term. Please take note of the date and time.

<b>Monday 17<sup>th</sup> Oct, 2011</b>	8.00 a.m. - 8.40 a.m.	Year 2 Ms Kathleen Caruana Salafia
	8.40 a.m. - 9.20 a.m.	Year 2 Ms Emily Galea
	10.30 a.m. - 11.20 a.m.	Year 1 Ms Stephanie Camilleri
	11.20 a.m. - 12.10 p.m.	Year 1 Ms Rachel Bugeja
<b>Tuesday 18<sup>th</sup> Oct, 2011</b>	8.00 a.m. - 8.40 a.m.	Year 5 Ms Charmaine Frendo
	8.40 a.m. - 9.20 a.m.	Year 5 Ms Madeline George
	9.20 a.m. - 10.00 a.m.	ALL Year 6 classes
	10.30 a.m. - 11.20 a.m.	Year 4 Ms Juana Dimech
	11.20 a.m. - 12.10 p.m.	Year 4 Ms Suzanne Caruana

Wednesday 19 <sup>th</sup> Oct, 2011	8.00 a.m. – 8.40 a.m.	Year 3 Ms Giselle Cassar
	8.40 a.m. – 9.20 a.m.	Year 3 Ms Grace Agius

**Healthy Food** It is the school policy to encourage healthy eating habits. This means that parents are to provide healthy food for their children's lunches, eg. sandwiches, fruit, vegetables etc. No sweets or salty snacks are to be given to the students. On birthdays and other celebrations, it is important that cakes sent, are plain.

As usual this year is going to be full of activities and hard work for all of us. Following please find programme for the first term and some details for the rest of the scholastic year.

### September 2011

- 26<sup>th</sup> New scholastic year for Years 2 - 6
- 27<sup>th</sup> Start of Scholastic year for Year 1 students
- 29<sup>th</sup> Confessions for all students in preparation for St. Francis Celebration Mass
- 30<sup>th</sup> " " " " "

### October 2011

- 3<sup>rd</sup> St. Francis Celebration Mass for all students.  
Blessing of Animals. Students are to bring a photo of their pets for the Blessing.
- 4<sup>th</sup> **St. Francis Feast - Holiday**
- 5<sup>th</sup> Confessions for Year 6 students
- 7<sup>th</sup> Mass for Year 6 students
- 13<sup>th</sup> Confessions for Year 5 students
- 14<sup>th</sup> Mass for Year 5 students
- 17<sup>th</sup> Parental Meetings for parents of Years 1 & 2 (see timetable above)
- 18<sup>th</sup> Parental Meetings for parents of Years 4, 5 and 6 (see timetable above)
- 19<sup>th</sup> Parental Meetings for parents of Years 3 (see timetable above)
- 20<sup>th</sup> Confessions for Year 4 students
- 21<sup>st</sup> Mass for Year 4 students
- 27<sup>th</sup> Confessions for students of Year 3
- 28<sup>th</sup> Mass for Year 3 students

### November 2011

- 1<sup>st</sup>, 2<sup>nd</sup> & 3<sup>rd</sup> November 2010 Mid-Term Holidays
- 4<sup>th</sup> Parents Day (details will be given later)
- 10<sup>th</sup> Confessions for Year 5 students
- 11<sup>th</sup> Mass for Year 5 students
- 14<sup>th</sup> Staff Meeting (School finishes at 11.30 a.m.)
- 17<sup>th</sup> Confessions for Year 4 students
- 18<sup>th</sup> Mass for Year 4 students
- 24<sup>th</sup> Confessions for Year 3 students
- 25<sup>th</sup> Mass for Year 3 students
- 30<sup>th</sup> Confessions for Year 6 students

## December 2011

2 <sup>nd</sup>	Mass for Year 6 students
7 <sup>th</sup>	Confessions for Year 5 students
8 <sup>th</sup>	Immaculate Conception - Public Holiday
9 <sup>th</sup>	Mass for Year 5 students
12 <sup>th</sup>	Staff Meeting (School finishes at 11.30 a.m.)
13 <sup>th</sup>	Republic Day - Public Holiday
15 <sup>th</sup>	Confessions for Year 4 students - Christmas Concert for Years 1 & 2 students.
16 <sup>th</sup>	Mass for Year 4 students - Christmas Concert for Years 5 & 6 students
19 <sup>th</sup>	Christmas Concerts for Years 3 & 4
20 <sup>th</sup>	Last day of first term - Christmas Parties
21 <sup>st</sup>	December - 3 <sup>rd</sup> January - Christmas Holidays

January 4 <sup>th</sup>	First day of 2 <sup>nd</sup> Term
January 9 <sup>th</sup>	Staff Meeting (School finishes at 11.30 a.m.)

February 8 <sup>th</sup> - 15 <sup>th</sup>	Half Yearly Exams
February 10 <sup>th</sup>	St Paul's Feast
February 13 <sup>th</sup>	Staff Meeting (School finishes at 11.30 a.m.)
February 16 <sup>th</sup> - 17 <sup>th</sup>	Carnival Defile and Activity
February 20 <sup>th</sup> - 21 <sup>st</sup>	Carnival Holidays

March 1 <sup>st</sup>	Parents Day
March 12 <sup>th</sup>	Day of Spirituality for the staff (No school for students)
March 19 <sup>th</sup>	St Joseph's Feast
March 30 <sup>th</sup>	Last Day of School - Our Lady of Sorrows

April 2 <sup>nd</sup> - 13 <sup>th</sup>	Easter Holidays
April 16 <sup>th</sup>	First day of 3 <sup>rd</sup> Term
April 30 <sup>th</sup>	Sports Day (Tentative date - to be confirmed)

May 1 <sup>st</sup>	St Joseph's Feast - Public Holiday
May 14 <sup>th</sup>	Staff Meeting (School finishes at 11.30 a.m.)
May 16 <sup>th</sup> - 18 <sup>th</sup>	Concert (Tentative dates - to be confirmed)

June 4 <sup>th</sup> - 6 <sup>th</sup>	Benchmarking Exams for Year 6 students
June 7 <sup>th</sup>	Sette Giungno - Public Holiday
June 8 <sup>th</sup>	Annual Exam (Religion) for Year 6 students
June 11 <sup>th</sup> - 13 <sup>th</sup>	Benchmarking Oral Exams for Year 6 students
June 14 <sup>th</sup>	Annual Exam (Social Studies) for Year 6 students
June 14 <sup>th</sup> - 20 <sup>th</sup>	Annual Exams for Years 3, 4 & 5 students
June 21 <sup>st</sup>	Award Day for Year 4 students
June 22 <sup>nd</sup>	Award Day for Years 1 & 5 students
June 25 <sup>th</sup>	Award Day for Year 2 & 3 students

June 26<sup>th</sup>

School Leaving Mass and Award Day for Year 6 Students

June 27<sup>th</sup>

Last day of School for students

June 28<sup>th</sup>

Evaluation Day for Teachers

Whilst wishing all students a happy scholastic year, we hope that all families will be blessed with the Lord's Peace and Goodwill.

Yours faithfully,

Sr. Giovannita Briffa

Head of School

**Name tag to be worn by all students**

Please cut outer box, glue back to front, fill in particulars and colour the driver box according to the table below, then laminate and attach a clip to it.

Front	Back	
Student's Name _____	Address: _____	
Transport <table border="1" style="display: inline-table;"><tr><td>Van: Yes _____ No _____</td></tr></table>	Van: Yes _____ No _____	_____
Van: Yes _____ No _____		
<table border="1" style="display: inline-table;"><tr><td><b>*Driver</b> _____</td></tr></table>	<b>*Driver</b> _____	_____
<b>*Driver</b> _____		
Parents from Mnajjar Str. _____	Home Tel. No. _____	
Parents from Brared Str. _____	Mob. Tel. No. _____	

\*These are the names of the drivers: Please check who the driver is and colour accordingly the box where the driver's name should be.

Antoine Azzopardi	yellow
Walter Camilleri	red
Mgarr & Mellieha (Chris)	grey
Alfred Cassar	green
Daniel Cordina	violet
Mariella Grech	pink
John Micallef	orange
Joseph Portelli	light green
Mario Polidano	light blue